

DGT-11028/5/2019-O/o DIR(CFIs)
Government of India
Ministry of Skill Development & Entrepreneurship
Directorate General of Training
Old CIRTES Building, PUSA Complex, New Delhi-110012

Dated: 06.09.2019

Office Memorandum

Subject: Transfer round in NSTIs/Govt. ITOTs and (open) spot admission round for NSTIs / NSTI(w)s / ITOTs (both Government & Private) under CITS for the session 2019-20 - reg.

In suppression to O.M. of even number dated 03.09.2019, during September, 2019 the event of admission activities shall be as following:

Guidelines & Instructions for Transfer Round After Admissions


- I. This transfer round is only applicable for candidates who have completed their admission process before 9th September 2019
- II. Transfer is allowed only between NSTIs and Government ITOTs. However, in case of transfer to Government ITOT, there may be a difference in fee structure and hostel charges. The additional amount, if any, is to be paid by the candidate after transfer.
- III. The trainees seeking transfer between NSTI and Government ITOT may have to forgo the fee already paid other than NIMI registration fee (of Rs. 1000/-).
- IV. Candidates who had sought transfer earlier but did not join at the institute transferred to may seek retention at the current reporting institute subject to approval of the Principal/HOO. In such cases, the respective Principal/HOO may intimate the same to NIMI Chennai (subject to availability of vacancies) by 10.09.2019.
- V. Candidates who have already got transfer can also apply for transfer.
- VI. Spot Admission candidates are not eligible for transfer.
- VII. Seats allotted through transfer, in no case will be reverted.
- VIII. Candidates can opt for transfer only to the trade to which they got their admission.
- IX. Candidates who are willing to apply for transfer should register themselves on nimionlineadmission.in between 11th and 12th of August, 5.00 PM server time.
- X. While registering for transfer, the candidate's registered email ID and registered mobile number will be required. OTP will be sent to only the registered mobile ID. NIMI is in no way responsible for wrongly registered mail ID or Mobile number.
- XI. Transfer will be given purely based on merit and availability of seats in the requested Institute.
- XII. **Please note, there is no guarantee of availability of Hostel facilities in the NSTIs and Government ITOTs where the candidate applies for transfer. Candidates should confirm before applying for transfer. Once transfer is allotted, it cannot be reverted.**
- XIII. The final vacancy position in Institutes will be displayed by 10th of September onwards.

XIV. The result of transfer allotment will be available in the candidate's respective login after generation of allotment.

Guidelines & Instructions for (open) spot admission round under CITS for the session 2019-20

- i. Instances, where the trainee did not mark even a single attendance till 09th September, 2019, such admissions will stand cancelled and the seats will be considered vacant. In case any trainee is attending classes but not able to mark attendance on AEBAS due to any technical reason(s), such trainees must furnish an affidavit stating that the trainee will ensure registration / correction of AADHAR by 09th September, 2019 to the Principal / HOO of the concerned institute. A list of such trainees shall be reported by the Principal/HOO to NIMI & DGT HQ.
- ii. The seats/vacancies available subsequent to the transfer shall be available for OPEN (i.e. trainees not registered on NIMI Portal may be also considered alongwith the registered candidates) admission to be conducted during 16th to 17th September, 2019. The admissions shall be considered on first come first serve basis.
- iii. Among private ITOTs, only such institutes shall be allowed to conduct (open) admission during 16th & 17th September, 2019 whose instructors have marked at least three days attendance till 14th September, 2019.
- iv. It is re-iterated that number of hours of training as per CITS curriculum should be strictly ensured for all the admitted candidates.

This issues with the approval of competent authority.


(Deepankar Mallick)
Dy. Director General

To

The Principal / HOO
All NSTIs / NSTI(w)s / ITOTs (Both Private & Government)

Copy to:

- a. Sr. PPS to DG/AS, DGT, MSDE
- b. The Executive Director, NIMI, Chennai